

Minutes of Regular Board Meeting

April 20, 2021

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, April 20, 2021. In accordance with the November 3, 2020 opinion from the Ohio Attorney General's Office the meeting was held via teleconference. Public access to the meeting was provided by a public link on the library's website board meeting announcement page.

Call to Order and Roll Call: President Josh Hutchinson called the meeting to order at 4:00 and the roll call was conducted.

Present: Karen Delano Josh Hutchinson, Paul Newman (arrived at 4:04), Kate Pitrone, Raymond Rundelli, Ed Worso – Director, Kris Carroll - Assistant Director and Lisa Havlin – Fiscal Officer.

Also Present: Mary Balog, Kevin Barton, Eric Coulbourne, Patrick Culliton, Katy Farrell, Rebecca Gierman, Rachael Hartman, Patrick Jolly, Judy Lasco, Marlene Pelyhes, Michael Pope

Approval of Minutes: Exhibit 04/21/A
The minutes of the regular March 2021 regular board meeting were approved as presented upon motion by Kate Pitrone seconded by Raymond Rundelli.
The motion passed.

Ayes: Delano, Hutchinson, Pitrone, Rundelli
Nays: None

Communications: Exhibit 04/21/B
There were no additions to the communications contained the board packet.

Agenda: Exhibit 04/21/C
Karen Delano made a motion, seconded by Raymond Rundelli, to approve the agenda as presented in the board packet.
The motion passed.

Ayes: Delano, Hutchinson, Pitrone, Rundelli
Nays: None

Fiscal Officer's Report: Exhibit 04/21/D
Approval of Disbursements and Gifts Exhibit 04/21/E
Kate Pitrone made a motion, seconded by Karen Delano, to approve the Fiscal Officer's Report including disbursements and gifts as presented in the board packet.
The motion passed.

Ayes: Delano, Hutchinson, Pitrone, Rundelli
Nays: None

Approval of Staff Appreciation Gifts
Karen Delano made a motion, seconded by Kate Pitrone, to approve staff appreciation gifts to commemorate National Library Workers Day.

Minutes of Regular Board Meeting

April 20, 2021

Ayes: Delano, Hutchinson, Pitrone, Rundelli
Nays: None

\$15 Minimum Wage Considerations Exhibit 04/21/F
Fiscal Office, Lisa Havlin, also shared information for the board to consider if the federal minimum wage is raised substantially in the coming year.

Paul Newman joined the meeting at 4:04.

Director's Report: Exhibit 04/21/G
Communication with Geauga County Commissioners Exhibit 04/21/H
Included in Ed's report is a copy of the email sent to the Geauga County Commissioners asking for guidance with advertising for GCPL's soon to be vacant trustee position. The Board directed Ed to advertise the open position through library channels.

Assistant Director's Report: Exhibit 04/21/I
There were no additions to the assistant director's report as included in the board packet.

Human Resources Report: Exhibit 04/21/J
Human Resource Actions Exhibit 04/21/K
Paul Newman made a motion, seconded by Kate Pitrone to approve the Human Resource Actions as presented in the board packet.
The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitrone, Rundelli
Nays: None

Approval of Changes to Personnel Policies Exhibit 04/21/L
Paul Newman made a motion, seconded by Kate Pitrone to approve the changes to Personnel Policies 232 – Employee Signatures, 632 – Paid Sick Leave PT (temporary), 691 – Liability Insurance, and 692 – Workers' Compensation as presented in the board packet.
The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitrone, Rundelli
Nays: None

Committee Reports:

Ad Hoc Facilities Committee

Bainbridge Parking Lot Discussion

The Library was offered the option to use the current temporary parking lot at Bainbridge as the base of the permanent parking lot. However, Library Representative Larry Corbus, explained that testing indicated that this plan would cause issues with the permanent parking lot. The Board agreed that the best strategy would be to remove the temporary lot and proceed as previously planned with the permanent parking lot.

Minutes of Regular Board Meeting

April 20, 2021

Unfinished Business:

Approval of Additional Funds for Littler Mendelson

Raymond Rundelli made a motion, seconded by Kate Pitrone, to approve additional funds not to exceed \$5,000 to be paid to Littler Mendelson for continued work concerning complaints about a public employee.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitrone, Rundelli

Nays: None

New Business:

Exhibit 04/21/M

Chagrin Valley Herb Society Garden

The Board discussed the Herb Society's plan to extend the garden at the new Bainbridge Library and their need for the irrigation system to be extended. The Board agreed to the plan and looks forward to approving an MOU with the Herb Society and receiving detailed plans and estimates for approval at a later date.

Approval to Retain Services of John Keister and Associates

Paul Newman made a motion, seconded by Raymond Rundelli, to retain the services of John Keister and Associates to start the process to appoint Ed's replacement.

Approval of March Discard List

Exhibit 04/21/N

Paul Newman made a motion, seconded by Karen Delano, to approve the March 2021 discard list.

Board Development

Ed will forward an email to the trustees from OLC with information about virtual trustee meetings. Ed also recommended that the trustees listen to OLC's recorded message from Senator Matt Dolan.

Foundation report:

Becki Gierman reported that the Foundation is again partnering with United Way and Geauga Hunger Task Force to give away books at their weekly food distribution. The Foundation provides approximately 100 bags of books each week. Foundation volunteers have started scanning and sorting discarded books to send to Thrift Books. The Foundation will receive half of the proceeds from sale of the books. Becki is also working on developing a donor database.

Comments from the Public:

Kathy Catani thanked the Board for their encouragement to develop the new herb garden.

Adjournment:

Paul Newman made a motion, seconded by Raymond Rundelli, to adjourn the meeting. The motion passed and the meeting adjourned at 4:39 P.M.

Minutes of Regular Board Meeting

April 20, 2021

Josh Hutchinson, President

Kate Pitrone, Secretary