

Minutes of Regular Board Meeting

March 16, 2021

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, March 16, 2021. In accordance with the November 3, 2020 opinion from the Ohio Attorney General's Office the meeting was held via teleconference. Public access to the meeting was provided by a public link on the library's website board meeting announcement page.

Call to Order and Roll Call: President Josh Hutchinson called the meeting to order at 4:00 PM and the roll call was conducted.

Present: Karen Delano (arrived at 4:23), Josh Hutchinson, Paul Newman, Larry Pitorak (arrived at 4:07), Kate Pitrone, Raymond Rundelli, Ed Worso – Director, Kris Carroll - Assistant Director and Lisa Havlin – Fiscal Officer.

Also Present: Mary Balog, Patrick Culliton, Eric Coulbourne, Katy Farrell, Rebecca Gierman, Patrick Jolly, Judy Lasco, Marlene Pelyhes, Michael Pope, Christine Reda

Approval of Minutes: Exhibit 03/21/A
The minutes of the regular February 2021 regular board meeting were approved as presented upon motion by Karen Delano, seconded by Raymond Rundelli.
The motion passed.

Ayes: Hutchinson, Newman, Pitrone, Rundelli
Nays: None

Communications: Exhibit 03/21/B
There were no additions to the communications contained the board packet.

Agenda: Exhibit 03/21/C
Paul Newman made a motion, seconded by Kate Pitrone to approve the agenda with the addition of item 16, Executive Session.
The motion passed.

Ayes: Hutchinson, Newman, Pitrone, Rundelli
Nays: None

Fiscal Officer's Report: Exhibit 03/21/D
Approval of Disbursements and Gifts Exhibit 03/21/E
Raymond Rundelli made a motion, seconded by Paul Newman, to approve the Fiscal Officer's Report including disbursements and gifts as presented in the board packet.
The motion passed.

Ayes: Hutchinson, Newman, Pitrone, Rundelli
Nays: None

Board President Josh Hutchinson asked Lisa Havlin to provide a report on the impact of an increased minimum wage at the next board meeting.

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Director's Report:

Exhibit 03/21/F

In addition to the report included in the board packet, Director Ed Worso informed the board he had been in contact with John Stoddard, Superintendent of Berkshire schools. Mr. Stoddard indicated that the school was interested in the library's offered donation of furniture from the former Newbury library station.

Ed also reported that the Ledgemont school building was scheduled for auction and that the library would be offering the remaining shelving from the library station to other libraries.

Ed asked that the Ad Hoc Facilities committee schedule a meeting to discuss the Herb Society's request for clarification of gardening space at the new Bainbridge building.

Assistant Director's Report:

Exhibit 03/21/G

In addition to her report included in the board packet, Kris Carroll provided an update on the current public services offered in the public buildings. All buildings open their study rooms for limited usage and moved 50% of their furniture into public spaces. Patrons are enjoying the extended usage of the buildings.

Board member Larry Pitorak arrived at 4:07.

Human Resources Report:

Exhibit 03/21/H

Human Resource Actions

Exhibit 03/21/I

Paul Newman made a motion, seconded by Kate Pitrone to approve the Human Resource Actions as presented in the board packet.

The motion passed.

Ayes: Hutchinson, Newman, Pitorak, Pitrone, Rundelli

Nays: None

Approval of Changes to Personnel Policy 282 – Time Cards

Exhibit 03/21/J

Approval of New Personnel Policy 514 – Political Activity

Exhibit 03/21/K

Kate Pitrone made a motion, seconded by Paul Newman to approve the changes to Personnel Policy 282 Time Cards and addition of Personnel Policy 514 Political Activity as presented in the board packet.

The motion passed.

Ayes: Hutchinson, Newman, Pitorak, Pitrone, Rundelli

Nays: None

Committee Reports: None

Unfinished Business: None

New Business:

Exhibit 03/21/L

Approval of CBLH Additional Services Contract

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Raymond Rundelli made a motion, seconded by Kate Pitrone, to approve the contract for additional services for CBLH Design to provide art consultation for the renovated and new buildings.

The motion passed.

Ayes: Hutchinson, Newman, Pitorak, Pitrone, Rundelli

Nays: None

Approval of March Discard List

Exhibit 03/21/M

Paul Newman made a motion, seconded by Kate Pitrone, to approve the March 2021 discard list.

Board Development

Exhibit 03/21/N

Ed Worso provided the board an advocacy calendar in the board packet.

Board Member Karen Delano arrived at 4:23

Foundation report:

Exhibit 03/21/O

Raymond Rundelli made a motion, seconded by Paul Newman to approve the Foundation Memorandum of Understanding. An updated MOU was emailed to board members prior to the meeting.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli

Nays: None

Becki Gierman reported that she has contacted the East Geauga Kiwanis to talk to them about being a sponsor of the Imagination Library. She will also be contacting Cardinal Schools and a homeschooling group to promote the program.

Becki also reported that the Books & Bears program will be presented to kindergarteners in May. A virtual story is planned, and children will be encouraged to visit the library in the summer to receive their library card and stuffed animal. Having the library visit in summer will allow for a tie-in to encourage enrollment in the summer reading program.

The Foundation has renewed the fairgrounds contract and is working with Thrift Books to raise funds by selling books donated by the library.

Comments from the Public: Trudy Gordon ask that Becki give an update about progress with the Foundation and Friends committee. Board member, Raymond Rundelli reminded Ms. Gordon that comments should be about library business and if Ms. Gordon had questions about Foundation business, she should attend the Foundation's meeting or contact Becki herself.

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Executive Session:

Paul Newman made a motion, seconded by Kate Pitrone, to enter executive session to discuss discipline of a public employee. The motion passed and the board entered executive session at 4:29.

The motion passed.

Ayes: Delano, Hutchinson, Newman, Pitorak, Pitrone, Rundelli

Nays: None

The Board returned from executive session at 4:53.

Adjournment:

Paul Newman made a motion, seconded by Raymond Rundelli, to adjourn the meeting. The motion passed and the meeting adjourned at 4:58 P.M.

Josh Hutchinson, President

Kate Pitrone, Secretary