

Minutes of Regular Board Meeting
October 17, 2023

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, October 17, 2023, at the Middlefield Branch.

Call to order and roll call: President Kate Pitrone called the board meeting to order at 4:00 P.M. and the roll call was conducted.

Present: Kristen Brickman (4:05), Karen Delano, Josh Hutchinson, Crist Miller, Paul Newman, Kate Pitrone, Jake Yanchar
Kris Carroll - Director, Lisa Havlin - Fiscal Officer, Katy Farrell – Assistant Director

Also Present: Kevin Barton, Nicole Burnside, Rachael Hartman, Danielle Hollar, John Johnston, Judy Lasco, Erika Noark, Marlene Pelyhes, Michael Pope, Debbie Schrock

Approval of Minutes: Exhibit 10/23/A
The minutes of the September regular meeting were approved as presented upon motion by Paul Newman, seconded by Jake Yanchar.
The motion passed.

Ayes: Delano, Hutchinson, Miller, Newman, Pitrone, Yanchar
Nays: None

Communications: Exhibit 10/23/B
There were no additions to the communications presented in the board packet.

Agenda: Exhibit 10/23/C
Paul Newman made a motion, seconded by Crist Miller, to approve the agenda as amended with the addition of item 17 Executive Session.
The motion passed.

Ayes: Delano, Hutchinson, Miller, Newman, Pitrone, Yanchar
Nays: None

Fiscal Officer's Report: Exhibit 10/23/D
Approval of Disbursements Exhibit 10/23/E
Paul Newman made a motion, seconded by Josh Hutchinson, to approve the Fiscal Officer's Report including September disbursements and gifts as presented in the board packet.
The motion passed.

Ayes: Delano, Hutchinson, Miller, Newman, Pitrone, Yanchar
Nays: None

Director's Report: Exhibit 10/23/F
There were no additions to the Director's report as presented in the board packet.

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Trustee Kristen Brickman arrived at 4:05 P.M.

Assistant Director's Report:

Exhibit 10/23/G

There were no additions to the Assistant Director's report as presented in the board packet.

Human Resources Report:

Exhibit 10/23/H

Human Resource Actions

Exhibit 10/23/I

Paul Newman made a motion, seconded Jake Yanchar by to approve the Human Resource Actions as presented in the board packet.

The motion passed.

Ayes: Brickman, Delano, Hutchinson, Miller, Newman, Pitrone, Yanchar

Nays: None

Local Manager's Report

Rachael shared that she is serving as the interim Mobile Services manager and is refreshing her knowledge of that department and the changes that have been made since she was manager of that department. Rachael also shared the OLC award that managers received as recipients of the 2023 Library Innovation Award.

Committee Reports:

None

Unfinished Business:

None

New Business:

Approval of Geauga West Roof Replacement

Exhibit 10/23/J

Paul Newman made a motion, seconded by Kristen Brickman, to approve the Equalis Group proposal for the Geauga West roof replacement. As allowed by Section 9.48 of the Ohio Revised Code, quotes were bid by U.S. Communities joint purchasing cooperative contract COG-2146-RC2-A as presented in the board packet.

The motion passed.

Ayes: Brickman, Delano, Hutchinson, Miller, Newman, Pitrone, Yanchar

Nays: None

Approval of 2024 Board Meeting Dates and Locations

Exhibit 10/23/K

Paul Newman made a motion, seconded by Karen Delano, to approve the 2024 meeting dates and locations as presented in the board packet.

The motion passed.

Ayes: Brickman, Delano, Hutchinson, Miller, Newman, Pitrone, Yanchar

Nays: None

Approval of Discard List

Exhibit 10/23/L

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Jake Yanchar made a motion, seconded by Josh Hutchinson, to approve the October discard list as presented in the board packet.
The motion passed.

Ayes: Brickman, Delano, Hutchinson, Miller, Newman, Pitrone, Yanchar
Nays: None

Board Development

Exhibit 10/23/M

Kris informed the board about a program she and the Collection Development Librarians will be presenting next week titled *How it Works: Material Selection*. The program will discuss the increase in attempts to remove books from public libraries, how GCPL's collection is patron driven and will share the number of patrons requests that were filled.

Foundation report:

Exhibit 10/23/N

There were no additions to the report presented in the board packet.

Comments From the Public:

None

Executive Session

Jake Yanchar made a motion seconded by Josh Hutchinson, to convene an executive session to discuss the purchase or sale of property.
The motion passed and the board along with Kris Carroll, Lisa Havlin, and Katy Farrell, entered executive session at 4:21 P.M.

Ayes: Brickman, Delano, Hutchinson, Miller, Newman, Pitrone, Yanchar
Nays: None

The Board returned to regular session at 4:50 P.M.

Adjournment:

Josh Hutchinson made a motion, seconded by Crist Miller, to adjourn the meeting. The motion passed and the meeting adjourned at 4:50 pm.

Kate Pitrone, President

Karen Delano, Secretary