

Minutes of Regular Board Meeting  
May 21, 2024

The Geauga County Public Library Board of Trustees met in regular session on Tuesday, May 21, 2024, at the Middlefield Branch.

**Call to order and roll call:** President Paul Newman called the board meeting to order at 4:00 P.M. and the roll call was conducted.

Present: Kristen Brickman, Josh Hutchinson, Crist Miller, Paul Newman, Kate Pitrone, Jake Yanchar  
Kris Carroll - Director, Lisa Havlin - Fiscal Officer, Katy Farrell, Assistant Director

Also Present: Kevin Barton, Nicole Burnside, Rachael Hartman, Dani Hollar, Denise Javins, John Johnston, Judy Lasco, Erika Noark, Marlene Pelyhes, Mike Pope, and Deborah Schrock

**Approval of Minutes:** Exhibit 05/24/A  
The minutes of the April board meeting were approved as presented upon motion by Kate Pitrone, seconded by Jake Yanchar.  
The motion passed.

**Communications:**  
None

**Agenda:** Exhibit 05/24/B  
Kate Pitrone made a motion, seconded by Josh Hutchinson, to approve the agenda as presented in the board packet.  
The motion passed.

Ayes: Brickman, Hutchinson, Miller, Newman, Pitrone, Yanchar  
Nays: None

**Fiscal Officer's Report:** Exhibit 05/24/C  
*Approval of Disbursements and Gifts* Exhibit 05/24/D  
Josh Hutchinson made a motion, seconded by Jake Yanchar to approve the Fiscal Officer's Report including disbursements and gifts as presented in the board packet.  
The motion passed.

Ayes: Brickman, Hutchinson, Miller, Newman, Pitrone, Yanchar  
Nays: None

**Director's Report:** Exhibit 05/24/E  
*Approval of Tuition Reimbursement Requests*  
Josh Hutchinson made a motion seconded by Kristen Brickman to approve following tuition reimbursement requests:



Minutes of Regular Board Meeting  
May 21, 2024

Middlefield Branch Manager, Rachael Hartman reported that program topics that address recycling, self-sufficiency and sustainability, and swap type programs are popular at Middlefield. Recent programs about beekeeping, making yogurt, and foraging for mushrooms have been well attended.

Rachael also reported that Jordak Elementary School kindergarten through 4<sup>th</sup> Grade classes had visited the library and with the closing of the nearby elementary school, classes will no longer be able to walk to visit the library. Rachael also asked the board to visit the story hour room which has been decorated as a camping site to correspond to the summer reading theme of Adventure Begins at Your Library.

**Committee Reports:**

None

**Unfinished Business:**

None

**New Business:**

*Approval of Discard List*

Exhibit 05/24/I

Jake Yanchar made a motion, seconded by Kristen Brickman to approve the May discard list as presented in the board packet.

The motion was approved.

Ayes: Brickman, Hutchinson, Miller, Newman, Pitrone, Yanchar

Nays: None

**Board Development**

Exhibit 05/24/J

Kris Carroll shared with the board information about the Public Library Fund receipts, the updated Department of Labor overtime rule, and information about Ohio House Bill 556 to create criminal liability for librarians for the offense of pandering obscenity.

**Foundation report:**

Exhibit 05/24/K

Development Coordinator Debbie Schrock reviewed her written report and noted that the recent Maple Festival Booksale and the Drive-Through Book Donation Day were both successful. Debbie also reported that the library is participating in the United Way's Day of Action by providing 300 Take and Make crafts for distribution at the event.

**Comments From the Public:**

None

**Executive Session**

Josh Hutchinson made a motion, seconded by Kate Pitrone, to move to Executive Session to discuss the purchase of property and the employment and discipline of a public employee. The motion passed and the board moved to Executive Session at 4:11 P.M.

Ayes: Brickman, Hutchinson, Miller, Newman, Pitrone, Yanchar

Minutes of Regular Board Meeting  
May 21, 2024

Nays: None

The Board returned to regular session at 4:27 P.M.

**Adjournment:**

Kate Pitrone made a motion, seconded by Josh Hutchinson, to adjourn the meeting. The motion passed and the meeting adjourned at 4:28 P.M.

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Paul A. Newman, President

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Kristen Brickman, Secretary