SECTION:	INSPIRATION STATION AND DIGITAL LEGACY LAB USE
NUMBER:	550
EFFECTIVE DATE:	APRIL 19, 2022

GCPL provides the Inspiration Station at the Bainbridge library and Digital Legacy Labs at various branch locations for patron use. Patrons are responsible for following machine procedures as shared in GCPL's tutorials and training.

Prior to using the Inspiration Station and Digital Legacy Lab, patrons must:

- Have a library card in good standing.
- Attend mandatory training and sign the User Agreement for equipment used during each session.
- Reserve time to use the equipment.
- Meet age requirements and/or be accompanied by a guardian.
- Check in at the Reference Desk before use.

Only 3 patrons can use equipment in the Inspiration Station at the same time. Library staff may move machines to a different location in the library to accommodate multiple reservations. Digital Legacy Lab occupancy will depend on branch location.

AGE REQUIREMENTS

- Patrons aged 15 and up may use the laser engraver after completing the training and signing the user agreement.
- Patrons aged 12 and up may use the Digital Legacy Lab and Inspiration Station equipment other than the laser engraver, without a guardian.
- Patrons 11 and under must always be accompanied by a guardian while using the Inspiration Station and Digital Legacy Lab. Both the patron and guardian must complete the training and sign the User Agreement.

3D PRINTER

The stationary 3D printer is operated only by GCPL staff and volunteers. Patrons can fill out a form online to submit a job request. Staff will coordinate with the patron and make changes to the design as necessary to fit into the print window.

PRICES

GCPL makes limited materials available for use but requires patrons to bring their own materials for multiple machines. Please see the price list, posted in the Inspiration Station, for a current list of prices per machine.

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