

**Geauga County Public Library  
Operating Policy Manual**

SECTION: PETITIONS, SURVEYS, AND POLLING PLACES  
NUMBER: 970  
EFFECTIVE DATE: MARCH 18, 2026

**PETITIONS**

An individual or groups of individuals requesting signatures on petitions that are in the interest of the general public or for initiatives intended for the ballot in a general election will be permitted on the sidewalks and other outdoor public areas around the library as long as the activity does not interfere with patrons accessing the library entrances or library services. Petitioners are not permitted to block patron access to the library or harass patrons in an effort to obtain signatures. Petitioners are not allowed to gather signatures inside the library.

Petitions related to the library may be displayed and presented in library buildings and/or on library property in order to gather signatures.

**SURVEYS**

In order to plan for new or improved services, the library may survey its patrons or other residents in Geauga County. These surveys may be conducted in the library buildings by telephone (calling patron homes or businesses), by mail, online, or by any other appropriate method. Surveys may be designed and/or completed by staff or third-party vendors or volunteers approved by the library. All survey instruments, methodology, and implementation procedures must be approved by the Director prior to contacting any members of the public.

Surveys of library staff may be conducted for the purpose of pre-testing public surveys, or to obtain staff opinions on services or personnel issues. All survey instruments, methodology, and implementation procedures must be approved by the Director prior to contacting any members of the staff.

Individuals or organizations that wish to survey staff or patrons must receive written permission from the Director to conduct any type of library survey.

**LIBRARIES AS POLLING PLACES**

On election days, the libraries that are polling places, follow the guidelines of the Board of Elections.

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